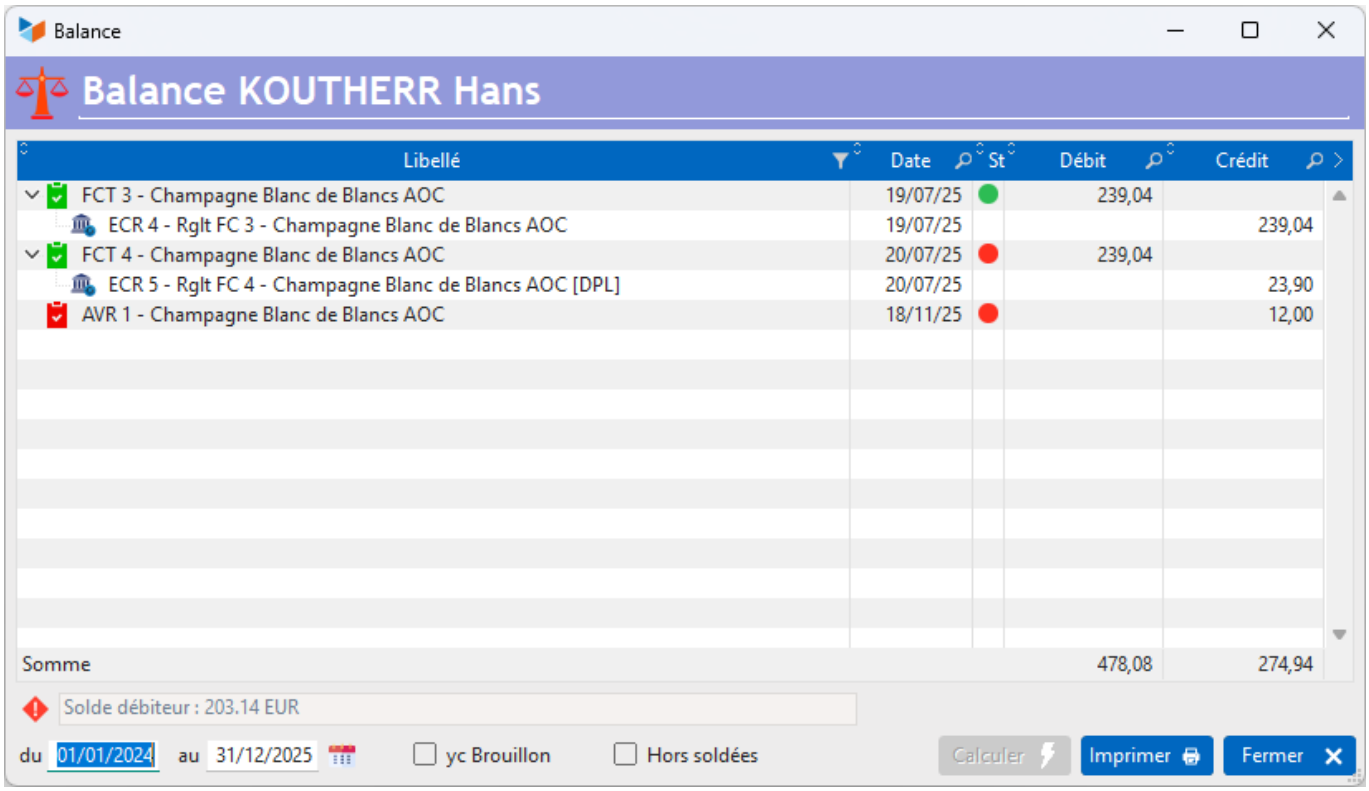
Third-party balance

This screen displays the third-party balance for customer and supplier documents.

Using the screen

Access: *via the context menu of the contacts table, as well as from the context menu of the customer documents table and the supplier documents table, and from the shortcuts table.*



The screen displays the documents linked to the customer within the date range specified by the limits **from** / **to**.

In the example above, we can see that we have issued two invoices and one credit note for the customer. The customer owes the company a balance of 203.14.

Description is the document code (FCT=customer invoice, AVR=customer credit note, FFR=supplier invoice, AVF=supplier credit note), followed by the document's unique identifier, then its type. In the case of a journal entry, it is the code ECR, followed by the unique identifier of the journal entry, followed by the description of the journal entry.

Date is the date of the document or that of the journal entry.

St is the document status. Displayed in green if the document is settled, and in red if not.

Paid is the total of the journal entries linked to the document in question.

Balance is the difference between the document's total amount and the amount paid.

Includes pending allows you to also display documents with the status ‘Pending’ (these are draft documents).

Exclude settled allows you to hide settled documents, for the sake of a clearer display.

The **Print** button prints the corresponding report for all the lines displayed.

When the balance is in deficit, the screen icon (the scales in the top left-hand corner) is red. There is no reason why a customer cannot also be a supplier. In this case, the balance sheet shows both customer and supplier entries.

Other ‘Accounting’ articles

Affectations comptables automatiques
Arrêtés de TVA
Balance
Balance tiers
Calcul de la TVA
Certification des logiciels de caisse
Clôture comptable / Exercices comptables
Comptabilisation des DEEE
Comptabilisation des écritures
Comptabilité avec Gestan : principes de base
Comptabilité en partie double
Compte bancaire et de caisse
Compte de résultat
Créances irrécouvrables
Encaissements/Décaissements
Export CFONB
Export SEPA
Export XIMPORT des données comptables
Facturation par taux de taxe
Grand Livre
Immobilisations
Imputations comptables
Journal
Journaux comptables (codes)
Lettrage
Liaisons comptables
Liaisons en masse : écritures
Micro-Entreprise / Auto-Entreprise
OD (opérations diverses)

Options des documents comptables
Paramétrage comptabilité
Pièces sans imputation
Plan comptable
Pointage TVA
Produits et Charges
Rapprochement bancaire
Relevés de compte bancaire
Remise de chèques
Revue des écritures
Soldes de gestion
Taux de TVA
Ticket Z
Trésorerie prévisionnelle *
Trésorerie simplifiée
Ventilation des factures par échéances
Ventilation des écritures
Ventilation détaillée par taux de taxe

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