

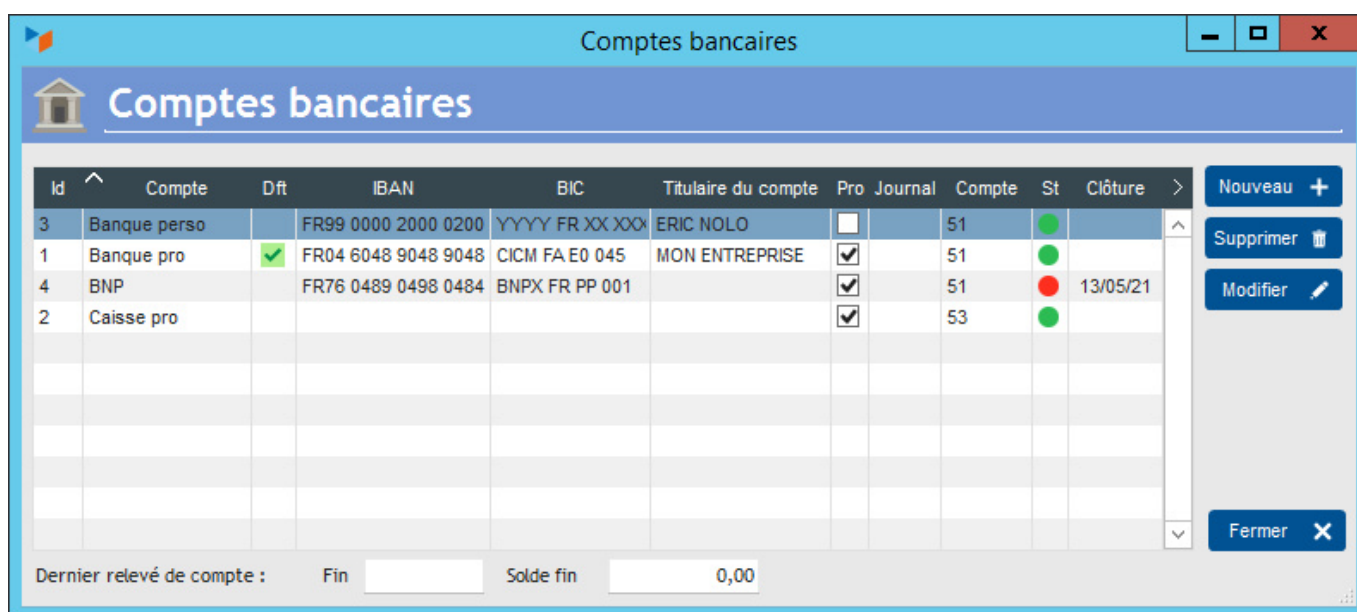
Bank or cash accounts

 **Fix Me!** A1 proofreading not yet effective for this page. In the meantime, you can ask any questions on the [forum](#).

These screens allow you to memorize the characteristics of the bank accounts or cash accounts you use.

Using the screen

Access: Tools → Accounting settings → Bank accounts



Id	Compte	Dft	IBAN	BIC	Titulaire du compte	Pro	Journal	Compte	St	Clôture
3	Banque perso		FR99 0000 2000 0200	YYYY FR XX XX	ERIC NOLO	☐		51	●	
1	Banque pro	✓	FR04 6048 9048 9048	CICM FA E0 045	MON ENTREPRISE	☒		51	●	
4	BNP		FR76 0489 0498 0484	BNPX FR PP 001		☒		51	●	13/05/21
2	Caisse pro					☒		53	●	

Dernier relevé de compte : Fin Solde fin 0,00

In the list, the account marked **Dft** in green is the default account for business operations. This account will be the one which will fund the invoices by default, and whose contact details will be displayed in the “IBAN” headers of the invoices (use the context menu of the list to define the default account).

The one with the red sticker is marked as closed.

Via the context menu of the list, you can print a bank identity statement for the selected account: either a RIB + IBAN or a simple IBAN.

Bank account card

Characteristics tab

IBAN / BIC: account identifiers

✿ The IBAN is formatted according to the country of residence of the head office. If the bank account is not in the same country, you can use the IBAN context menu to remove the input mask.

If it is a **cash account**, you should theoretically only record cash movements.

If it is a **professional account**, you should theoretically only record movements concerning professional transactions.

The **clear account number** is used in some states, easier to read than the IBAN.

If a closing date is entered in the **Closed on** area, the account will no longer be offered in the screens that use the list of active accounts.

Plan code (accounting): useful for those who export double entry data in XIMPORT format or other accounting software format. In French accounting, bank accounts are class 51 accounts.

The **journal code** will possibly be used for the production of accounting documents (journals, income statement, general ledger) and in the XIMPORT export. You can use for example B1, B2, B3 if you have several banks and you want the entries to be in different journals. Otherwise, they will be assigned in the default bank journal specified in the [class and account configuration screen](#).

The **Last check number** is used to pre-enter the check number in the entries. It is updated automatically when the writing is saved.

Issuer number (National Issuer Number - NNE): necessary for those who use the AFB-CFONB export. This NNE has been replaced by the ICS (SEPA Creditor Identifier) since August 1, 2014.

It is possible to indicate a default **payment method**, which will populate the entry if no default payment method is indicated in the imputation. It is possible to **lock** this mode, that is to say that it will not be modifiable in the writing form. Useful for example to force “Liquid” a cash account, or “Paypal” an online account.

If the **Manage check remittances** box is checked for at least one account, a “Check remittance” option in the “Accounting” menu will allow you to edit numbered check remittance slips for your bank. depending on the **Last bdx number** field.

If the **Manage SEPA operations** box is checked, it will be possible to request a SEPA export for the account in question.

Addresses tab

Compte bancaire

1 01/05/25 23:34:13 EM

Compte Banque pro Pays FRA Code devise EUR OK ✓

Caractéristiques Adresses Notes diverses Annuler ✕

Nom de la banque Indiquer le nom de la banque tel qu'il doit figurer sur l'IBAN

Adresse domiciliation Indiquer l'adresse de la banque, telle qu'elle figure sur le relevé d'identité bancaire

Nom du titulaire SOFAR SARL

Adresse titulaire 88 avenue des ternes 75017 PARIS

This tab is used to save account addresses. These fields must be completed to provide a complete IBAN.

Miscellaneous notes tab

Compte bancaire

1 01/05/25 23:34:13 EM

Compte Banque pro Pays FRA Code devise EUR

OK ✓

Annuler ✕

Caractéristiques Adresses Notes diverses

Contact 1 votre contact à la banque (pour mémoire)

Contact 2 Coordonnées d'un autre contact (pour mémoire)

Adresse banque L'adresse postale de la banque

You can use this tab to store any bank account information.



Other Accounting articles

- [Accounting closing / Accounting years](#)
- [Accounting document options](#)
- [Accounting entries](#)
- [Accounting entries](#)
- [Accounting journals](#)
- [Accounting links](#)
- [Accounting settings](#)
- [Accounting with Gestan: the main principles](#)
- [Bad debts](#)
- [Balance](#)
- [Bank account statements](#)
- [Bank or cash accounts](#)
- [Billing by tax rate](#)
- [Certification of cash register software - NF525 standard](#)
- [Chart of accounts](#)
- [Delivery of checks](#)
- [Documents without imputation](#)
- [Export CFONB](#)
- [Fixed assets](#)
- [General Ledger](#)

[Income and expenses](#)
[Income statement](#)
[Lettering](#)
[Log codes](#)
[Mass links: entries](#)
[Micro-Enterprise / Self-Enterprise](#)
[Payments](#)
[Pointing of supporting documents for VAT](#)
[Review entries](#)
[SEPA Export](#)
[Third party balance](#)
[VAT calculation](#)
[VAT orders](#)
[XIMPORT export of accounting data](#)

From:

<https://manuel.gestan.fr/> - **Le manuel de Gestan**

Permanent link:

<https://manuel.gestan.fr/en/wiki/compta/comptes>

Last update: **2025/06/24 21:16**