

Delivery notes (DN)

 **Fix Me!** A1 proofreading not yet effective for this page. In the meantime, you can ask any questions on the [forum](#).

Delivery notes (DNs) are documents that attest to the delivery of products to customers.

List of delivery notes

The list of delivery notes screen displays all the DN established during the calendar year or the financial year displayed in the parameter (if the first financial year date declared in the application settings is not January 1st).

N° BL	Date	A livrer	St	Client	Nom / Prénom	P	Nature	N	Total HT	Total TTC
4	20/12/25			KALIKO	DANLEDO Geoffroy	FRA	Beaujolais nouveau		36,00	43,20
3	20/12/25			KALIKO	DANLEDO Geoffroy	FRA	Beaujolais nouveau		36,00	43,20
2	20/12/25			ENCIEUX CÉCILE	ENCIEUX Cécile	FRA	Interventions du 01/01/25		75,00	90,00
1	20/12/25			CAUPTÈRE HÉLIE	CAUPTÈRE Hélié	FRA	Beaujolais nouveau		1 224,00	1 468,80
Somme									1 371,00	1 645,20

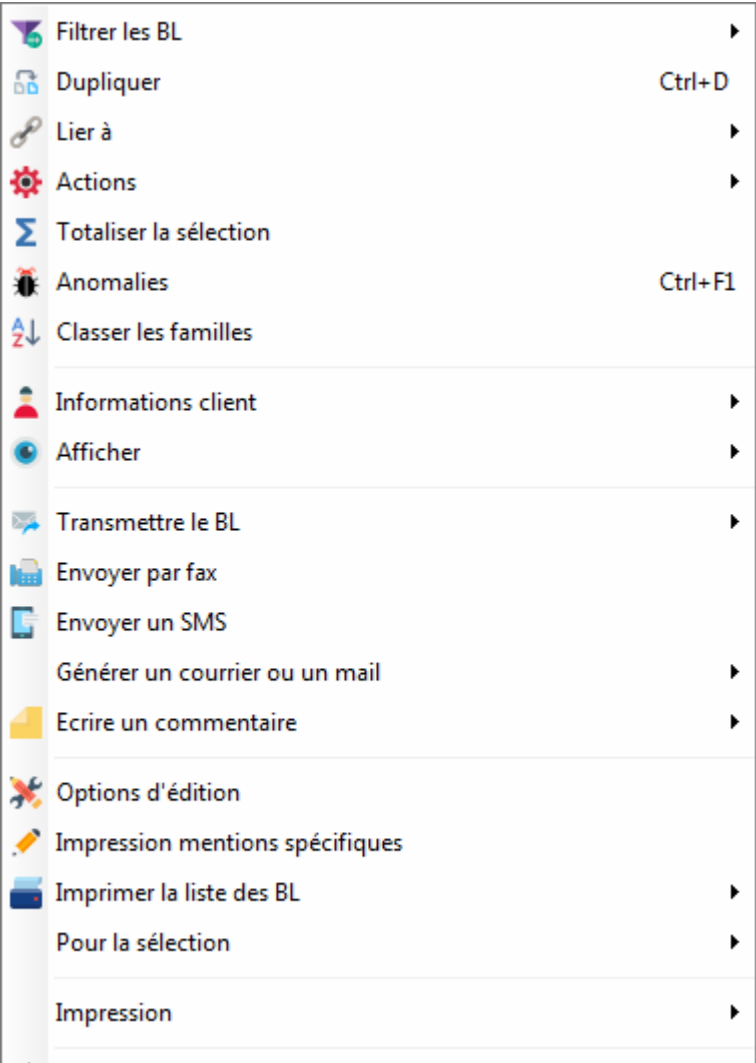
The **Deposit** button allows you to enter a deposit attached to the DN. When transforming the DN into an Invoice, the deposit will be linked to the invoice.

The **Generate** button allows you to create, from one or more DNs:

- a customer invoice
- a receipt note (for example, to record a return of goods made available to a customer for a defined period)

In this example the **Stk out** button is displayed, which allows you to destock. See the part [stock management with Gestan](#).

Context menu of the DN table



Delivery note form

Bon de livraison

Attente validation réception client

Marqué OK

6 20/12/25 23:32:16 JT
20/12/25 23:32:31 JT

Client: CAUPTÈRE Hélie

Raison sociale:

A l'attention de: M. Hélie CAUPTÈRE

Adresse: 25 rue Calisto

CP/Ville: 47340 LA CROIX BLANCHE FRA

Nature: Beaujolais nouveau

V/Ref:

☐ Brouillon ☒ Transmis Date: 20/12/2025

A livrer: Livré le:

Référence commande:

Nb palettes: 0 Nombre de colis: 1

Poids brut (kgs): 0,000 Volume (m³): 0,00

Transporteur:

Total HT: 798,00

TVA: 159,60

Total TTC: 957,60 Net: 957,60

Items de la pièce

Familles	Libellé ligne	Unité	PU HT	PU TTC	Qté	Mtt HT	% TVA	Mtt TTC
Produits								
BJL	Beaujolais nouveau	Unité	12,00	14,40	12,00	144,00	20,00	172,80
MRG-CM	Château de Mercey 2021 - Maranges rouge	Unité	33,00	39,60	6,00	198,00	20,00	237,60
SEM-LFR	Château la Fleur - St Emilion	Unité	19,00	22,80	24,00	456,00	20,00	547,20

By default, the delivery address appears on the DN (you can indicate another address).

If you wish to have the DN delivered to another contact, for example when you place an order with a supplier, and you want your order to be delivered directly to your end customer and not to yourself, it is possible to using the **choose a contact for delivery** option (via the context menu of the **Customer** combo), select another contact.

You can specify the characteristic elements of the delivery: the **number of pallets**, the **number of packages**, the **gross weight**, the **volume**, and the **carrier**.

The **Signature** tab allows you to have the DN transport manager or the customer sign on a touch screen or tablet.

Modification of a DN is freely authorized, as long as it is not transmitted to the client or validated. Otherwise, only users with administrator privileges can make it modifiable again, by clearing the validation date and unchecking the "Transmitted" box.

Deleting a DN is allowed for all users.

Compliance indicator

At the top of the screen is a compliance indicator 1.

Bon de livraison

BL

A transmettre au client

Marqué OK

6 20/12/25 23:32:16 JT
20/12/25 23:39:53 JT

Client CAUPTÈRE Hélie Nature Beaujolais nouveau OK ✓

Raison sociale V/Ref

A l'attention de M. Hélie CAUPTÈRE ☐ Brouillon ☐ Transmis Date 20/12/2025

Origine : FCT5
Conforme

Here, the indicator indicates that the current DN 1 was generated from quote 2, and that the products of DN 1 and quote 2 are identical in items and quantities.

Bon de livraison

BL

A transmettre au client

Marqué OK

6 20/12/25 23:32:16 JT
20/12/25 23:50:02 JT

Client CAUPTÈRE Hélie Nature Beaujolais nouveau OK ✓

Raison sociale V/Ref

A l'attention de M. Hélie CAUPTÈRE ☐ Brouillon ☐ Transmis Date 20/12/2025

Adresse 25 rue Calisto A livrer Livré le

Origine : FCT5
Non conforme
BJJ 6
CDN-CPL -6

Here, the indicator signals that the current DN 2 was generated from invoice 11, but that the DN does not conform to the invoice:

- there is a POELE product in DN 2 which did not appear in invoice 11
- there is a MARMITE product in invoice 11 which has not been reported in DN 2

Please note, this indicator only indicates the correspondence between a DN or a RV, and the parts from which it was generated. It does not calculate the balances which depend on past stock movements, or not. You can click on the compliance indicator to display the [list of resale items](#).

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Billing: common elements

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[Deposits-Deposit](#)
[Document genealogy](#)
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[Optimize supplier orders](#)
[Part numbering](#)
[Parts links](#)
[Percentage line](#)
[Product Configurators](#)
[Warranty Holdbacks](#)

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- [Billing schedule](#)
- [Customer credits](#)
- [Customer invoices](#)
- [Customer invoicing: common elements](#)
- [Customer orders](#)
- [Delivery notes \(DN\)](#)
- [Deposit invoices](#)
- [Digital certification of invoices](#)
- [Factur-X](#)
- [Hourly billing](#)
- [Invoice reminder](#)
- [Invoices under schedule](#)
- [Margin sheet](#)
- [Progress](#)
- [QR-Invoice](#)
- [Quote](#)

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