

Supplier invoicing: common elements

 **Fix Me!** A1 proofreading not yet effective for this page. In the meantime, you can ask any questions on the [forum](#).

Supplier invoicing includes:

- **price requests**
- **supplier orders**
- **supplier invoices**
- **supplier credits**
- **receipt vouchers**

Some elements are [common to invoicing](#) in general, this page describes the common elements of invoicing on the supplier side.

Workflow

The supplier invoicing workflow can have the following form:

1. you send a price request to the supplier you have pre-selected;
2. this supplier sends you its best proposal in return;
3. if you agree with his proposal, you send him a supplier order;
4. you receive the elements of the order: you generate a receipt note;
5. you generate a supplier invoice from the BL, and check that the supplier invoice received complies with what was planned.

None of these steps is mandatory, the flexibility of this workflow allows it to adapt to your company's practices.

 It is possible to define access rights to each file for each user, and to provide mandatory validation of documents issued by certain users by other users.

Parts List

Below is the list of supplier invoices, for example.

Facture Fournisseur

Fact fourn

Brouillon

<non précisé>

7 15/01/26 18:46:52 EM

Fournisseur

CARABELLI - C. AUNETTE

Raison sociale

CARABELLI

A l'attention de

Mme Camille AUNETTE

Adresse

33 rue du Calvaire

CP/Ville

57400 HOMMARTING FRA

Nature

Fournitures chantier 25048989

N/Ref

☒ Brouillon

Date

15/01/2026

A régler

22/01/2026

Réglée le

100% à la commande

Délai pmt

A réception

☐ TVA/Enc Four

☐ Autoliquidation

N° facture fournisseur

Total HT

3 500,00

TVA

700,00

Total TTC

4 200,00

Net

4 200,00

Remise (%)

0,00

Montant

0,00

Libellé remise

1 EUR = 1 USD

Items

Détails

Notes

Codes produit	Libellé ligne	Qté	PU HT	Mtt TTC	Mtt HT	PU TTC	% TVA
BRARGIL	Briques de Terre Crue ARGITECH à partir d'argile pure et de chaux - Argilus	1 000,00	1,50	1 800,00	1 500,00	1,80	20,00
PARPAGLO	Bloc agglo creux 200 x 200 x 500 NF	2 500,00	0,80	2 400,00	2 000,00	0,96	20,00

How this screen works is described in the [elements common to invoicing](#) page.

 Other **Supplier Invoicing** articles

Billing: common elements

- [Billing: common elements](#)
- [Deposits-Deposit](#)
- [Document genealogy](#)
- [Intermediation \(practical case\)](#)
- [Optimize supplier orders](#)
- [Part numbering](#)
- [Parts links](#)
- [Percentage line](#)
- [Product Configurators](#)
- [Warranty Holdbacks](#)

Billing: supplier invoicing

[Receipt vouchers \(RV\)](#)

[Request for supplier prices](#)

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