Reset categories

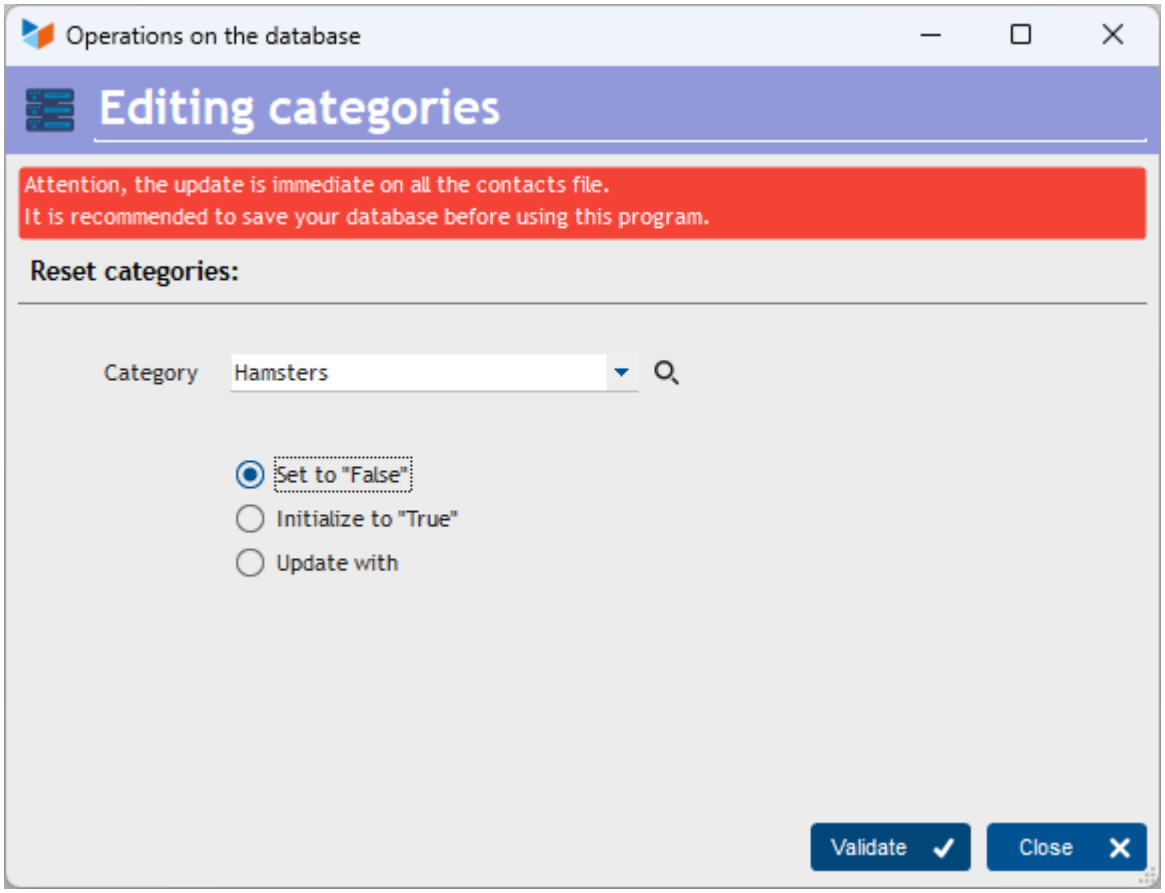
Fix Me! A1 proofreading not yet effective for this page. In the meantime, you can ask any questions on the forum.

This screen allows you to reset contact categories en masse.

As this program makes mass modifications to files, it is strongly recommended that you make a prior backup of the database.

Using the screen

***Access**: Tools → Administration → Mass data processing → Contacts → Categories update*



The selector allows you to either:

- set the selected category to “false”, or
- set the selected category to “true”, or
- feed one category with another (when you want to “move” a category).

The **Validate** button triggers processing for the entire contact file.

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Last update: **2025/06/24 21:16**